

# NBCOT® GENERAL COMPLAINTS FORM

ID 102 030718

To maintain the quality of NBCOT's certification program and to maintain fairness and impartiality, NBCOT documents and reviews all complaints and responds accordingly. Please review NBCOT's [General Complaints Policy](#) prior to completing this form.

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_

## Type of Complaint

- The certification application process (included but not limited to the application and eligibility process)
- The certification renewal process
- Exam preparation materials
- Certification materials (including but not limited to certificates, marketing, continuing competency tools)
- NBCOT services
- NBCOT staff
- Other

## Description of the complaint (attach any relevant documentation):

### To submit this form after it has been completed and saved:

Email to: [credentialingservices@nbcot.org](mailto:credentialingservices@nbcot.org)

Mail to: NBCOT, Inc.  
ATTN: Credentialing Services  
One Bank Street, Suite 300  
Gaithersburg, MD 20878

**Electronic Signature:** \_\_\_\_\_

*By submitting this document, I am attesting that all information provided is true and accurate to the best of my knowledge.*

**Date:** \_\_\_\_\_